



Part-time Trainee, Retail Channel Management

Responsibilities:

- Handle daily financial transactions and ensure the correctness and accuracy of all transactions
- Provide accurate information to potential and existing customers
- Process all customer instructions strictly in adherence to Bank policies and procedures
- Co-ordinate with related departments to ensure any promises made to customers can be delivered on time
- Provide counter services account opening and other job duties as assigned
- Promote & cross-sell general banking products to customer

Requirements:

- A minimum of Level 2 or above in HKDSE Chinese, English, and Mathematics or equivalent
- Able to work at least 2 days per week
- Service-oriented
- Good communication skills
- Conversant in English, Mandarin speaking is an advantage
- PC knowledge

We offer a competitive remuneration package to the right candidates. Interested parties please send your resume to The Human Resources Management Group, Fubon Bank (Hong Kong) Limited via e-mail: fubonbankhr.fbhk@fubon.com

*All personal data provided by job applicants will be used for recruitment purposes only in accordance with the Bank's Personal Data Information Collection Statement, a copy of which is available on our website: http://www.fubonbank.com.hk/web/html/sh_careers_e.html